

ISSUED IN ACCORDANCE WITH THE PALMERSTON BY-LAWS AND SIGNS CODE

Name of Applicant: _____

Business: _____

Postal Address: _____

Telephone: _____ Mobile: _____ Facsimile: _____

Email: _____

Location of Sign: _____

Private Property - Lot Number: _____

Address: _____

Public Place - Street Name: _____

Planning Zone: (refer to Palmerston Signs Code: Section 7) _____

Sign Type: (refer Palmerston Signs Code Section 9) _____

High Pole Fascia Freestanding Banner Event Other

Illumination: YES NO Colours of proposed sign: _____

Structural Details: (materials used) _____

Building Certificate Attached: YES NO

Relevant Building Elevations: _____

and / or Location Plans Attached: YES NO

Location of proposed signage: Inside Property On building Projecting Other

Wording of Proposed signage: _____

Please attach a scaled drawing of the proposed sign and location to this application. _____

Name of Insurer: _____

Public Liability Amount Covered: \$ _____

Copy of Policy Attached: YES NO

DECLARATION

I/We hereby agree to indemnify the City of Palmerston against any loss or damage caused by the sign and furthermore understand the terms and conditions under which this permit is issued, namely, compliance with the Signs Code and By-laws.

I am also aware that nothing in the By-laws or the Signs Code derogates from the requirements of any other law of the Northern Territory relating to the construction or installation of buildings or structures.

I understand it is an offence to make a false statement on this document.

Applicant's Signature: _____

Date: _____

APPLICATION PROCEDURE

Application forms for Permits shall be submitted with drawings or plans to the Technical Services Department of the Council, PO Box 1, Palmerston, NT 0831, or may be delivered to Council Offices at 1 Chung Wah Terrace, Palmerston.

The application must be accompanied by the appropriate fee (*if any*). All fees are non refundable as the fee contributes to the costs of processing and assessing the application. Fees and Charges are available on Council's website at www.palmerston.nt.gov.au.

Where building permits are require for signage structures, they shall be obtained separately by the applicant from a building certifier. Once erected, you are required to contact Council within seven days in order for the signage to be inspected, certified and registered on Council records.

Payment can be made in person at the Civic Plaza or via post with a cheque/money order or credit card details (below) to: City of Palmerston, PO Box 1, Palmerston, NT 0831.

PAYMENT

Mr/Mrs/Miss/Ms _____

Address: _____

Postcode: _____

Phone (W) _____

(H) _____

(M) _____

I enclose my cheque/money order for \$ _____ or please debit my

Bankcard Mastercard

Visa Expiry Date: _____

Card No. _____

Signature: _____

PLEASE RETURN FORM WITH FULL PAYMENT

